

ARTICLE I - Name

The name of this organization shall be **THE AMERICAN CHIROPRACTIC COLLEGE OF RADIOLOGY**, hereinafter referred to as the “College.”

ARTICLE II - Objectives

Section A.

To act as the official spokesman for the members of the American Chiropractic College of Radiology.

Section B.

To maintain standards of education, and professional competency, necessary and desirable to qualify for and maintain membership.

Section C.

To establish the special designation “Honorary Fellow of the American Chiropractic College of Radiology,” such designation to be accompanied by an appropriate certificate, on the basis of outstanding service to the profession in the field of diagnostic imaging. The recipient is nominated by the Awards Committee and elected by the membership of the College. A recipient that is not a member of the College shall be designated as “Honorary Member of the American College of Chiropractic Radiology.”

Section D.

To promote, assist and publish research in diagnostic imaging by members.

Section E.

To advance the specialty of diagnostic imaging in the chiropractic profession.

Section F.

To assist in the objectives of the parent organization, The Council on Diagnostic Imaging of **The American Chiropractic Association (the ACA)** hereinafter referred to as the “Council.”

ARTICLE III - Membership

Section A. - Qualifications:

1. (a) General membership in the College requires membership in good standing within the American Chiropractic Association, within the Council on Diagnostic Imaging of the American Chiropractic Association; and successful completion of the examinations given by the American Chiropractic Board of Radiology.
- (b) International membership status in the College may be extended to foreign candidates who have received instruction from chiropractic board certified Diplomates in Radiology and who have successfully passed the examination given by the American Chiropractic Board of Radiology, reside in a foreign country, and meet the ACA's criteria for international membership status. International members may not vote or hold elected office in the ACCR.
- (c) Both General and International members are entitled to refer to themselves by the collective membership trademarked designation Fellow of the American Chiropractic College of Radiology (F.A.C.C.R.) by virtue of active membership in the college and holding a current Diplomate of the American Chiropractic Board of Radiology (D.A.C.B.R.) certification.
2. Honorary membership is granted to a non-diplomate doctor of chiropractic or lay person who has been elected "Honorary Member of the American Chiropractic College of Radiology". Honorary members shall have all the rights and privileges of regular members except, holding elected office and voting.
3. An "Honorary Fellow" of the College is to be elected by members of the College as special recognition of a Diplomate for outstanding service.
4. Retired. A member of the College who has retired from active practice of radiology but wishes to retain Diplomate status.

Section B. - Membership Committee

1. The Executive Committee shall serve as the membership committee and approve all applications before membership is granted. Annually a complete list of College members in good standing shall be published in the ACA Directory by the College Secretary.
2. The Executive Committee shall constitute the president, vice president, secretary-treasurer and the immediate past president.

Section C. - Renewal

1. Membership in the College may be renewed annually subject to the payment of the annual dues and approval of the Executive Committee; after satisfaction of current American Chiropractic Association membership, current Council on Diagnostic Imaging

membership; and after satisfaction of current educational requirements as follows;

2. (a) Attendance at the annual Workshop of the College, or
- (b) Attendance at the Council of Diagnostic Imaging Symposium, or
- (c) Write and submit a paper of 2,000 words or more, on diagnostic imaging, or
- (d) Show evidence of teaching a minimum of 12 hours at a college, county, state or national organization program.

Section D. - Cancellation

1. The College reserves the right to cancel all rights of membership, including the withdrawal of the right to use the designation F.A.C.C.R., for failing to maintain membership in the College.
2. Thirty days notice of the intent to cancel membership and the reasons therefore shall be sent by first class mail to the last known address of the member.
3. Non-payment of membership dues or assessments within 15 days after due date automatically suspends membership.
4. Members who have been suspended because of non-payment of dues and assessments may be reinstated after 10 days upon payment of current dues or assessments if the delinquency period has been less than one year. If the delinquency period is more than one-year membership is automatically terminated with a loss of all rights and a new application must be submitted.

ARTICLE IV - Dues

Section A.

General members shall pay annual dues in the amount of three hundred dollars (\$300) due and payable on or before October 1. The dues period shall cover October 1 to September 30.

International members shall pay annual dues in the amount of one hundred dollars (\$100) due and payable on or before October 1. The dues period shall cover October 1 to September 30. All dues are payable in U.S. funds only.

Section B.

Life membership without dues shall be by election, and a majority vote by members at the annual meeting of the College.

Section C.

Honorary Fellow members shall be considered to be granted life membership upon their election which should be by majority vote at the annual meeting of the College. Annual dues for Honorary Fellows will not be assessed and registration to the Annual Workshop will be complimentary.

Section D. Assessments:

An assessment, not to exceed the amount of annual dues, may be levied against general members by two-thirds (2/3) vote of the members attending the annual meeting.

Section E.

Retired members shall pay annual dues in the amount equal to 15% of general membership dues.

Section F.

Disbursements from the general fund may be made by the Executive Committee in order that the business of the College be conducted. Disbursements from the general fund by the Executive Committee which is outside the routine business of the College shall not exceed five thousand dollars (\$5,000.00) without a two thirds (2/3) vote of the members attending the annual meeting.

ARTICLE V - Elected Officers

Section A.

Elected officers of the College shall be: President, Vice President, and Secretary-Treasurer, and Immediate Past-President and they shall constitute the Executive Committee, which shall conduct the business of the College between regular annual meetings.

Section B.

The officers shall be elected for a one-year term by mail ballot and shall serve until their successors have been elected and qualified. An officer is elected to serve not more than two (2) consecutive terms in any one office, excluding the Secretary-Treasurer.

Section C. Nominations and Elections:

A Nominating Committee appointed by the president from the membership-at-large shall make nominations for the officers of the college. The Nominating Committee shall file a report of its nominations with the Secretary-Treasurer of the College not less than sixty (60) days before the annual meeting. Thirty (30) days before the annual meeting, ballots shall be mailed to all College members listing the selections of the Nominating Committee and providing for write-in candidates. All ballots must be returned (in envelopes provided) to the College Secretary post marked no later than seven (7) days before the annual meeting. All ballots received late or with

erasures or changes on the ballot form will be voided.

Section D. Duties of Elected Officers:

1. President
 - a) The President shall preside at all regular and special meetings of the College.
 - b) The President shall be an ex-officio member of all regular and special committees of the College.
 - c) The President shall carry out such other regular duties of the office as outlined in Robert's Rules of Order, newly revised, current edition.
2. Vice President
 - a) The Vice President shall assist the President in his duties.
 - b) The Vice President shall assume other duties as the President directs.
 - c) The Vice President shall serve as chairman of the Fellowship Awards Committee.
 - d) The Vice President shall carry out other duties of the office as outlined in Robert's Rules of Order, newly revised, current edition.
3. Secretary-Treasurer
 - a) All moneys received by the College shall be deposited with the Secretary-Treasurer.
 - b) The Secretary-Treasurer shall carry out such other duties as the President directs.
 - c) The Secretary-Treasurer shall carry out the regular duties of the office as outlined in Robert's Rules of Order, newly revised, current edition.
4. Bonding
 - a) The College shall provide for bonding of all officers having responsibility for College funds.
5. Officer Communications
 - a) Each officer shall report the activities of his office to the other officers on a quarterly basis.

Section E.

The College will have the power to indemnify and hold harmless any officer or member from any suit, damage, claim, judgment or liability arising out of, or asserted to arise out of, conduct of such person in his or her capacity as an officer or member of the College, except in cases

involving willful misconduct. The College will have the power to purchase or procure insurance for such purposes.

Section F.

The College shall be held harmless from any suit, damage, claim, judgment or liability involving willful misconduct by a member or officer of the College in his or her capacity as an officer or member of the College.

ARTICLE VI - Committees

Section A.

Committee chairs and members shall be appointed annually by the President. These committees shall consist of at least three members and one of these members shall serve as chairmen.

Standing committees shall include, but not be limited to:

1. Fellowship Awards
2. Ethics
3. Nominating Committee
4. Appeals Committee: whose purpose is to review decisions made by the Executive Committee or other standing committees when requested by a member at large.
5. Constitution and Bylaws Committee

Section B.

Other special and Ad Hoc Committees may be appointed by the President as deemed appropriate.

ARTICLE VIII - Rules

Section A.

The rules contained in Robert's Rules of Order, newly revised, current edition, shall govern the College, except in cases when they are inconsistent with the bylaws or special rules of procedure adopted by the College.

ARTICLE IX - Amendments

Section A.

These Bylaws may be amended by two-thirds (2/3) of the general members voting by mail ballot, providing the proposed amendment has been filed with the Secretary of the College at least sixty (60) days prior to the annual meeting. Amendments shall be proposed only by general members in good standing.

Section B.

Proposed amendments shall be mailed to each member of the College and Secretary of the Council at least thirty (30) days prior to the annual meeting. Members voting on proposed amendments must return ballots (in envelopes provided) to the College Secretary post marked no later than seven (7) days before the annual meeting. All ballots received late or with erasures or changes on the ballot form will be voided.

Section C.

Amendments are not in affect until approved by the ACA House of Delegates.

ARTICLE X - Meetings

Section A.

The date and site of the annual symposium shall be determined by the Executive Committee. A firm date shall be announced to the membership two years in advance.

Section B.

Special meetings may be called by the President with unanimous consent of the executive officers for any valid purpose relevant to College affairs.

ARTICLE XI - Expenses

Section A. Compensation and Expenses of the Executive Committee Members:

1. Members of the Executive Committee attending the annual workshop or any special meeting of the College at the request of the President, shall be entitled to coach plane fare, portal-to-portal transportation and a per diem consistent with the charter provisions and bylaws of the ACA.
2. Any member of the College appointed by the president to perform a function of service, representing the College, shall be entitled to reimbursement for coach plane fare transportation, and a per diem consistent with charter provisions and bylaws of the ACA

3. The Secretary-Treasurer shall receive monthly two hundred dollars (\$200.00) for secretarial and incidental services covered by the Executive Committee.

ARTICLE XII - Duties of the College to the Council and to the ACA

Section A.

The College functions under the authority of the Council. The ACA House of Delegates is the legislative body of the ACA and determines specific ACA policies, aims and purposes. ACA Council on Diagnostic Imaging and its American Chiropractic College of Radiology function as subordinate arms of the ACA, operating only with their specific delegated fields. The Council, College and Board must act pursuant to and in conformity with ACA policy.

Section B.

The Council and College shall not act on a major issue on which ACA policy has not been adopted, until an applicable ACA policy has been adopted. The ACA President, with the approval of the ACA Executive Board of Governors, may authorize the Council or College to act in the interim in the absence of ACA policy and set forth the conditions under which such action may occur. This may occur when the Council or College President presents a written application to the ACA President stating why it is necessary and desirable to act in the absence of ACA policy, and setting forth in detail the proposed policy.

Section C.

The College shall have the following duties:

1. To submit a written report of activities prepared by the Secretary-Treasurer of the College for presentation to each annual Council Symposium. It is the Council's responsibility to submit this report to the ACA prior to the annual meeting, in accordance with ACA bylaws.
2. To submit a complete list of College officers to the ACA annually and a list of Diplomates of the American Chiropractic Board of Radiology, and their status, is to be submitted to the College, Council and the ACA annually by the Board.
3. To submit a quarterly report of all current activities and all proposed activities to the Council President and secretary. It is the responsibility of the Council to provide this information to the ACA Board Liaison on a quarterly basis.
4. To submit a complete set of College bylaws biennially to the Council for submission to the ACA. When amendments are made, in accordance with Article IX, it is the responsibility of the College to obtain the changes as approved by the House of Delegates, update the bylaws, and submit an updated set of bylaws to the Council and to the ACA within sixty (60) days of the close of the ACA Annual Meeting.

5. To have an accountant's review or report conducted through ACA home office on its finances, including income and expenses, on an annual basis, prior to the mid-winter ACA Executive Board of Governor's meeting and to submit this report to the Council. It is the responsibility of the Council to submit this report to the ACA annually in accordance with ACA bylaws.

Section D.

The College, in cooperation with the Council, shall place a disclaimer on all published materials.

Section E.

The College shall be responsible for the aforementioned reports, activities and finances for its Board being submitted to the Council.

Approved by the ACCR November 1990, as amended Fall 1991, 1993, 1994, 1996, 1998, 1999, 2004, and 2005.

Most recent CDI approval 2007.

Most recent ACA approval 2007.